

REVIEW AND REVISION GUIDELINES

PURPOSE:

This committee's purpose is to review and propose any changes to the existing guidelines.

GENERAL:

The members of the Guideline Review and Revision Committee will be chosen by the Board at the first meeting of the Board subsequent to the annual meeting. The members selected by the Board will be contacted by the recording secretary, who will secure their acceptance. The Chairperson of the committee will be someone willing to read and update existing policies and guidelines as well as consult with existing committee chairs. Internet and electronic access is helpful.

PROCEDURE:

All proposed changes and updates will be reviewed and approved by the Board of Directors. The committee may consult where appropriate, with existing committee chairs to benefit from their working knowledge of current policies.

Made and approved in 2000

Reformatted on April 15, 2005

Revised April 12, 2008

Revised March 2013

Revised April 2015