

### APPLICATION FOR BHCA HUNTING PERFORMANCE TEST

**SPONSORING GROUP** \_\_\_\_\_  
(Name of Responsible Local Club or Group)

**EVENT INFORMATION**

Proposed Date \_\_\_\_\_ Day(s) of the Week \_\_\_\_\_

Location & Address \_\_\_\_\_

Is this an Independent or Designated Regional Event?  Independent  Designated

Will this Event be held in conjunction with another Event?  Yes  No

**If Yes**, List all other Basset Hound or All-Breed Club(s) that are part of this event and their type of participation:

\_\_\_\_\_

**EVENT COMMITTEE** (committee must be composed of BHCA Household, Single or Life members in good standing,)

Proposed Event Chair: \_\_\_\_\_

Proposed Chair Contact Information: \_\_\_\_\_  
(include address, telephone and email )

Proposed Event Secretary: \_\_\_\_\_

Proposed Secretary Contact Information: \_\_\_\_\_  
(include address, telephone and email )

Proposed Event Committee Chairs:

Co-Chair (if any) \_\_\_\_\_ Other \_\_\_\_\_

Hospitality \_\_\_\_\_ Other \_\_\_\_\_

Advertising \_\_\_\_\_ Other \_\_\_\_\_

Trophies \_\_\_\_\_ Other \_\_\_\_\_

**JUDGES** (Judges MUST be members holding Household, Single or Life membership in good standing of BHCA)

Proposed Judges and Assignments:

Judge \_\_\_\_\_ Assignment \_\_\_\_\_

Judge \_\_\_\_\_ Assignment \_\_\_\_\_

Judge \_\_\_\_\_ Assignment \_\_\_\_\_

Judge \_\_\_\_\_ Assignment \_\_\_\_\_

**Send completed Application by either email or US Mail:**

Sandra Wittenberg • BHCA Corresponding Secretary • 2458 W. Stems Road • Temperance MI 48182

Email: [BHCA.CS@gmail.com](mailto:BHCA.CS@gmail.com) • Phone: 734-847-7919

Submitted by: \_\_\_\_\_  
Sponsoring Representative

Date: \_\_\_\_\_

Approved by BHCA Board of Directors: \_\_\_\_\_  
Corresponding Secretary

Motion #: \_\_\_\_\_  
Date: \_\_\_\_\_

**All Hunting Performance Test Applications are subject to BHCA Board Approval**

## **GUIDELINES FOR REGIONAL EVENTS SPONSORED BY BHCA**

**Objective:** To provide for more prestigious parent-club (BHCA) events allowing greater accessibility to the membership who have been unable to regularly attend BHCA Nationals.

With members living in all parts of the country, it can be difficult for members to participate in as many parent-club events as they would like to. There is also interest in sponsoring more events in more sections of the country. It has therefore been decided by the board of directors to make these events accessible to as many members as possible.

BHCA will allow Regional Specialty Shows, Field Trials, Hunting Performance Tests Tracking Tests, Agility, Obedience Trials and/or Rally Trials to be held with no more than two (2) events of each discipline per year per section of the country within 500 miles in each section. The sections of the country are defined under Article IV, Section 2 of the by-laws. These events need not be combined events, therefore performance events and specialty shows may be independent events. It is, however, recommended that, if possible, events be combined and preference be given to combined events.

Regional events will in no way affect the National Specialty. The annual BHCA Specialty Show and Field Trial will continue to be held in the fall in conjunction with the annual meeting as specified in the club's by-laws. No Regional events will be held 30 days prior to or 30 days after the Nationals or within 200 miles of the National specialty in the same year.

A Regional event has the prestige of being a parent-club activity and not just a local club event. All Regional events need the approval of the board of directors. All Regional events for the following year need to be applied for by July 1<sup>st</sup> of the current year. Should more than two (2) events be requested in a section in a year, the board of directors will have sole authority to make the selection of the events for that section for that year with preference being given to clubs who have not held a Regional within the past 3 years. Placing a Regional event in conjunction with the dates and location of an all-breed event might be helpful to entries. Member clubs are also encouraged to work together to form a cluster of specialty events to include a BHCA Regional event. Ideally, Regional events are separate BHCA events and therefore should be held independently or as part of a cluster of specialty shows but not within the classes of an all-breed show. The BHCA board of directors will consider any special and/or rare circumstances in which a Regional event must be held within the classes of a prestigious all-breed event.

A member club, a group of member clubs or a group of BHCA members can hold Regional events. It shall be the responsibility of the group requesting the event to assume all expenses involved in holding these events (including additional named insured, if needed, and all AKC fees and fines). All information required by the AKC, including fees, must be received by the corresponding secretary no later than 6 months prior to the closing date of the show. BHCA will not assume any responsibility for financial losses. If a group of members holds the event, all proceeds in excess of expenses shall be donated to the BHCA Foundation. If a member-club(s) holds the event, profits will go to the hosting club or clubs. In the case of a Regional field trial see "Guidelines of Field Trial Advisory Council" for guidance in handling finances. The host group will appoint the committee members, select the date and location, nominate judges, etc., such action being subject to approval of the board of directors. The Corresponding Secretary of the BHCA shall serve as liaison officer between the board of directors and the host group.

Anyone who serves on the show or trial committees must be a member in good standing of the BHCA.

A premium list must be forwarded to the Corresponding Secretary prior to the Regional and a marked catalog must be sent to the Corresponding Secretary within 30 days following the event.

Judges for Regional specialties and sweepstakes must be members in good standing of the BHCA. Provisional Basset Hound judges are eligible to judge regular classes at a BHCA Regional event. Judges for Obedience, Rally, Agility, Tracking, Hunting Performance Test, & Field Trial events do not need to be BHCA members.

At Regional events, all classes normally associated with BHCA events may be offered, including Awards of Merit, which are based on the BHCA AOM Guidelines, see attached. The minimum age for entering the veteran class at any BHCA event, National, Regional and also any Specialties taking place during Nationals week, remains at 7. National Owner-Handler Series may also be held at a Regional. When a BHCA event is held in conjunction with another event, it should not be of lesser importance. In no case can rules for a Regional event be more restrictive than those applicable to the National Specialty events with regard to eligibility or dogs entered or of any person to exhibit at the event.

It is possible that several of the local clubs in a region will wish to combine efforts and talents in hosting these events. If so, it is strongly recommended that a joint meeting be held for the purpose of making plans and submitting a proposal to BHCA. Included with the proposal shall be a description of the site, housing, financial responsibility, the names of proposed judges and the dates requested. The number of trophies shall be at the discretion of the host group and the host group may contact anyone they desire for trophy donations. BHCA will provide a \$100.00 credit to purchase trophies from the BHCA Country Store and to be awarded in its name to each Regional event.

If the group of individuals or club offering the Regional request a certificate of liability insurance listing them as a name insured the cost of the certificate (\$50.00) may be deducted from the BHCA cash donation towards the purchase of trophies for the event. When the trophy donation is not requested the sponsoring individuals/club requesting an additional insured certificate must submit a check to the BHCA treasurer in the amount of (\$50.00) upon approval of the Regional event.

*Tally-Ho* will be available at ¼ page (or larger if space is available) at no charge to make announcements and solicit donations for Regional events. Except for minimum space (1/4 page), the *Tally-Ho* editor may use his/her discretion as to the size of the ad.

It is required that at least two of the following be held in conjunction with a BHCA Regional:

Hunt Test	Field Trial	Obedience/Rally	Agility	Canine Good Citizen
Member Education	Judges Education	Rescue Participation	Other_____	

Approved by the Board of Directors 4-1-89

Revised by the Board of Directors 11-30-93, Mar 1996, Mar,15,1997, Oct 1997, Oct 1998, May 1999, Oct 1999, April 2003, Oct 2003, April 2004, Oct 30, 2008, Feb 1, 2011, June 2012, April 2014, Oct 2015, February 2016, May 2016