

## TOP PRODUCER AWARD GUIDELINES

**POLICY:** Each year at the Fall Nationals, the BHCA shall award a certificate to the top producing dog and top producing bitch of the previous year. All owners of dogs and bitches receiving awards must be members of the BHCA. For a dog or bitch to be eligible for the Top Producer award, the owner (s) must be a member (s) before the first get/produce receives its championship. It is not necessary for the owners of the get/produce to be members of BHCA. Top Producers are determined based on get/produce earning titles of Conformation or Field Trial Champion and published in the AKC Monthly Awards Report for the previous calendar year.

In the case of a tie, awards shall be made for co-top producing dogs and /or bitches.

**PROCEDURE:** Each year, for each sire and dam, the Awards chairperson shall tally the number of get/produce receiving the titles of Conformation or Field Champion during that year. This shall be done by compiling a list of each dog and bitch listed on the Awards Report received from the AKC. It is recommended the list be updated monthly and should include registered names of the sires and dams, the get/produce, and owners of each sire and dam.

At the end of the year, the Awards Chairman determines which dogs and bitches produced the most Champion and/or Field Champion offspring based on the AKC titles published. If a get/produce earns more than one title, only the first title will be counted toward a Top Producer Award.

The Awards chairman will check the ownership of these dogs and bitches against an updated BHCA membership roster to determine membership and for joining date and then verifies with the Corresponding Secretary if information is questionable. Only dogs and bitches owned and co-owned by BHCA members are eligible for the Top Producer awards.

The dog(s) owned by BHCA members siring the most Conformation and/or Field Trial Champions during the year will be the Top Producing Dog. The bitch(es) owned by BHCA members producing the most Conformation and/or Field Champions during the year will be the Top Producing Bitch.

Owners of the Top Producing Dog(s) and Bitch(es) should be notified in writing by the Awards chairman prior to the Fall National notifying them of the award, and informing them that they are entitled to place a free ¼ page layout with photo in the November/December issue of the *Tally-Ho*. It is the responsibility of the owner to provide the photo and get it to the *Tally-Ho* Editor prior to the publication deadline.

A Top Producer Award certificate is prepared and presented to the first listed owner of the Top producing dog(s) and bitch(es) at the Annual Meeting at the Fall Nationals. The name of the dog(s) and bitch(es) along with the names of their offspring are read.

The Awards chairman shall maintain records and these shall be retained indefinitely. Records should include the annual tally sheets, the names of the dogs and bitches receiving awards, any related correspondence and any other information pertaining to the Top Producer awards.

Approved 4-1-1989

Revised March 1996

Revised October 1997

Revised January 2015