## MEMBERSHIP PIN GUIDELINES

## **GENERAL:**

The purpose of this guideline is to give directive to what award will be given to those who have been members for 10, 25, 40 and 50 total years of membership and to those who earn life membership.

All members who have documented 50 years of total membership in BHCA will be awarded a gold plated 50 year pin with the BHCA Logo engraved on it as well as the wording 50 years at the Club's Annual Meeting. The 50 year pins are given out the year prior to the eligibility date, i.e. if a member will be eligible in 2016, the pin will be awarded at the 2015 Annual Awards Meeting.

All members who have documented 25 or 40 years of total membership in BHCA will be awarded a silver plated 25 or 40 year pin with the BHCA Logo engraved on it as well as the wording 25 or 40 years at the Club's Annual Meeting.

All members who have documented ten (10) years of total membership in BHCA will be awarded a silver plated ten (10) year pin with the BHCA Logo engraved on it as well as the wording 10 years at the Club's Annual Meeting.

Each person awarded life membership will receive a gold plated pin with the BHCA logo as well as wording noting Life Member. The pin is in addition to the 25 Year pin if the member is given a life membership the same year.

The Corresponding Secretary will order the pins for the number of recipients of the given year, plus a couple extra to have on hand no later than June 1<sup>st</sup> each year to insure they will be received and available prior to the Annual Awards Meeting. The pins are to be ordered from Lewis Jewelers, Ann Arbor, MI, phone 877-885-3947. It is the responsibility of the Corresponding Secretary to mail the appropriate awards to the members who are not in attendance immediately following the Annual Awards Meeting. The Corresponding Secretary will also inform any recipients of the 50 year award, that they need to provide the *Tally Ho* editor a bio of themselves with no more than 300 words.

The Corresponding Secretary will provide the *Tally Ho* editor a list of all members awarded the 10, 25, 40 and 50 year pins to be published in the Nov/Dec issue of the *Tally Ho*. A notice will also be published that any member who can provide documentation of 25, 40, or 50 years of non-continuous membership will be awarded the appropriate pin.

A notice will be published in the Nov/Dec issue of the *Tally Ho* that any 10 year recipients not present at the Annual Awards Meeting or who did not make arrangement to have their pin picked up may have their pin mailed by sending \$5.00 to cover shipping to the Corresponding Secretary by mail. The notice should include the Corresponding Secretary's name and address.

A lost or misplaced pin may be replaced; however the cost of the pin and shipping will be the responsibility of the member requesting replacement. If a pin is available the Corresponding Secretary may send that pin, if not the member will be informed the pin will be ordered when the next order is made.

Revised Feb 15, 2015